

Online Customer Portal Manual



Registration

Please note only S&C Account holders will be able to register.

You will need your account number and the email address as held within the S & C ERP system as well as a valid Cell phone number to receive a OTP (One-time-pin) to complete the process.

IMPORTANT NOTICE

You **MUST** use the email address that is held in your supplier system against your account.

The cell number must also be a valid cell number where you can receive OTP (One time password) sms's. If this is not a valid cell number you will not be able to complete the registration process.

Welcome to the S & C Customer Portal

Registered account holders can have always-on access to stock quantities & pricing, safe & secure orders placed within seconds, view purchase history, account information and more.

For assistance with the portal contact us on orders@sandc.co.za.

LOGIN

REGISTER

Step 1: Go to <https://www.sandc.co.za/> using your favourite internet browser

Step 2: Click on the register button as seen above

Step 3: Complete the registration form and follow the prompts

Step 4: Enter the OTP when prompted to complete your registration



Registration

Fill in User Details as Requested

PLEASE PROVIDE US WITH YOUR USER DETAILS.
Full Name:
<div>S & C Test</div>
Company Name:
<div>S & C Test</div>
Valid Cell Number:
<div>0713710635</div>
PLEASE PROVIDE US WITH YOUR PHYSICAL DELIVERY ADDRESS . THIS IS THE ADDRESS WHERE GOODS WILL BE DELIVERED TO.
Address Line 1:
<div>Address1</div>
Address Line 2:
<div>Address2</div>
Address Line 3:
<div>Address3</div>
Town:
<div>TestTown</div>



Registration

Fill in User Details as Requested

PLEASE CHOOSE YOUR DESIRED DELIVERY METHOD BELOW.

Delivery Method:

S&C Vehicle



Terms and Conditions:

I HAVE READ AND AGREE TO THE TERMS AND CONDITIONS.

☒ Accept Terms and Conditions

View **Terms and Conditions**



Registration

Select Username and Link your Profile to your S&C Account Number

User Details:
PROVIDE A USERNAME, PASSWORD AND EMAIL ADDRESS FOR YOUR ACCOUNT.

ULTIMATE

User name available!

werner@uedis.co.za

Email name available!

001A01

Account OK(Primary)

.....

.....

Select Your Question:


Your favorite fruit? ▾

Apple




Registration

I'm not a Robot and a OTP will be sent to your Cell Number



I'm not a robot



reCAPTCHA
[Privacy](#) - [Terms](#)

CREATE ACCOUNT

Complete Registration

Please note that the completion process can take up 60 seconds once you click the Complete button

One Time Password

COMPLETE REGISTRATION

Resend OTP

Close



Your New Account Has Been Created

Welcome to the S&C Web Portal

YOUR USERNAME AND COMMENCE DATE IS DISPLAYED BELOW, PLEASE CHECK YOUR MAILBOX FOR A CONFIRMATION EMAIL WITH YOUR DETAILS.

User Name:	ULTIMATE
Commence Date:	Saturday, 24 July 2021

CONTINUE



Registration Email

Welcome to SandC Web Portal



registration@sandc.co.za

To: werner@uedis.co.za



10:1

Welcome ULTIMATE

You are now registered and ready to trade. Please confirm your details below.

User Name : ULTIMATE

Password : #Ultimate123

Password Question: Your favorite fruit?

Password Answer: Apple

Kind Regards

SandC Web Portal



Login

The Login button is located at the top right hand corner of the screen AND if your scroll down on the Home Screen

login to your account

[LOGIN](#)[FORGOT YOUR PASSWORD?](#)

not registered?

Please use the link below and follow the easy steps to register your account with us.

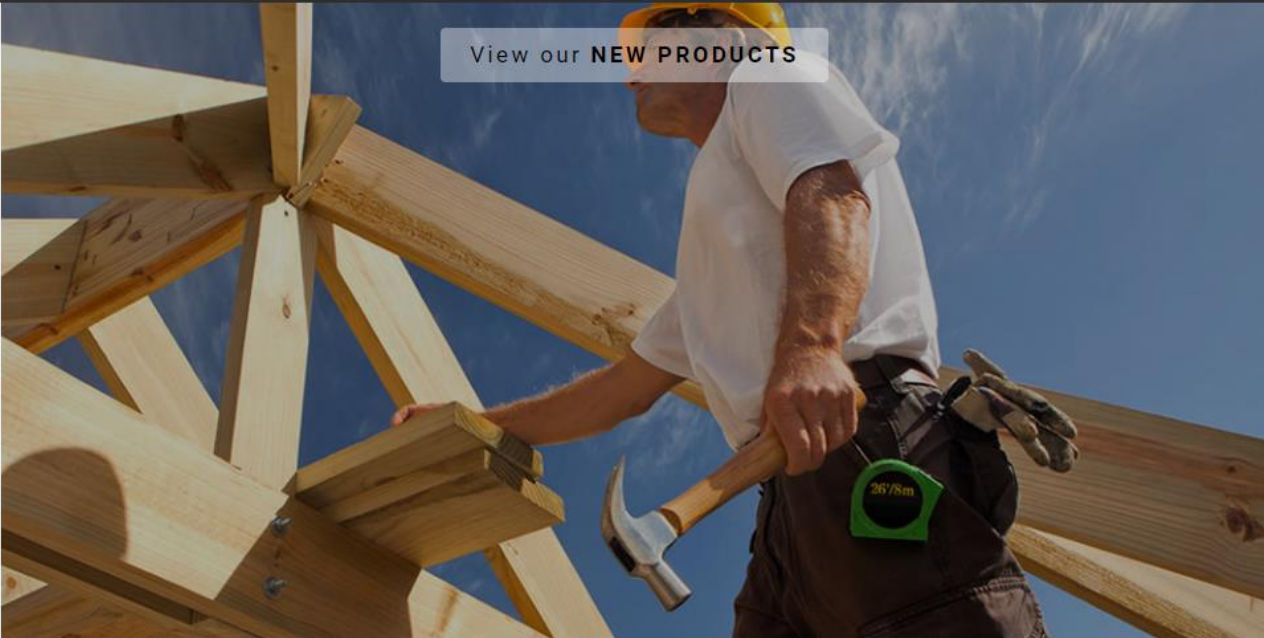
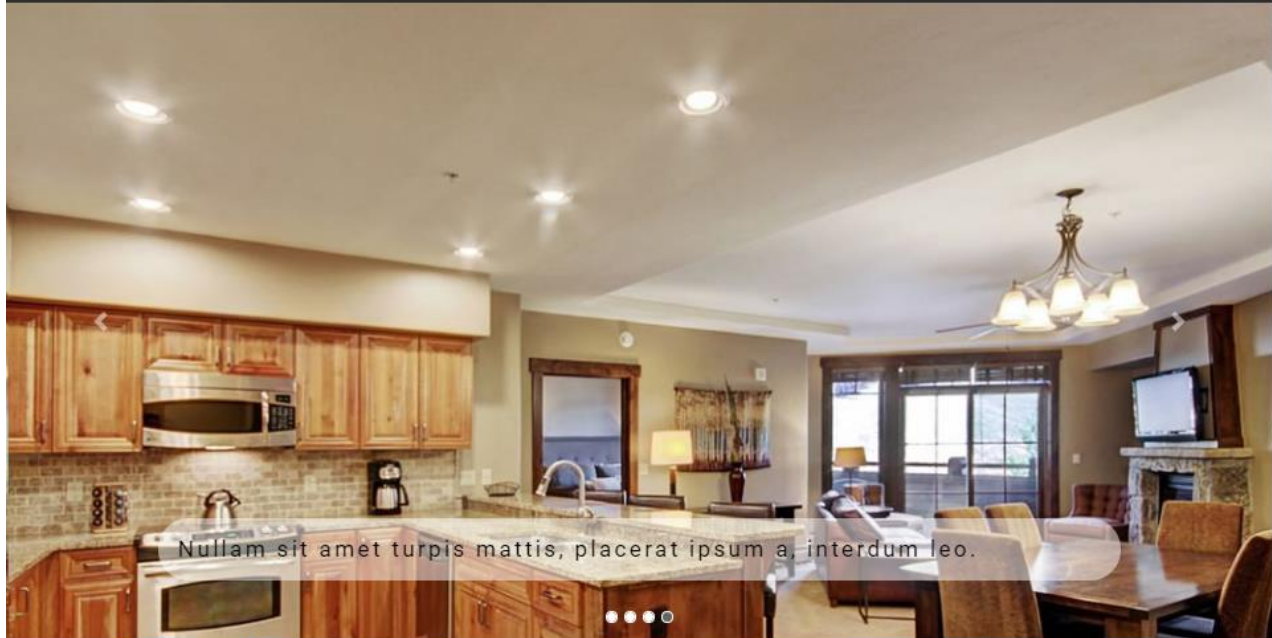
[REGISTER](#)

Trouble Shooting: If you cant remember your password click the "Forgot your password" link and answer the security question you selected when you registered.



Home Page

This is the login landing page. To return here at anytime click the "Home" button located in the main menu bar



CLEARANCE
DEALS >

QUALITY GUARANTEE

Product
Catalogue

Visit our
WEBSITE

Secondary User Registration

One Account can have multiple users register (Secondary Users) HOWEVER it requires the Main User (Primary User) to Allow the registration. The Primary User will receive an email that a Secondary User is trying to register and within the email the Primary User can ALLOW or REJECT that registration.

In the above sample the Secondary User is register against account 001A01 – lets go ahead and register a Secondary User against that Account. The registration process is the same but when you get to the point where you select a Username and Account the process changes slightly – see below.

NOTE: In the Account Number it now states Secondary User – Not Primary User

User Details:

PROVIDE A USERNAME, PASSWORD AND EMAIL ADDRESS FOR YOUR ACCOUNT.

UEDISSECOND

User name available!

werneruedis@gmail.com

Email name available!

001A01

Account OK(Secondary)



Secondary User Registration

IMPORTANT: The Primary User will get an Email to APPROVE or REJECT the Secondary User

Your New Account Has Been Created

Welcome to the S&C Web Portal

YOUR USERNAME AND COMMENCE DATE IS DISPLAYED BELOW, PLEASE CHECK YOUR MAILBOX FOR A CONFIRMATION EMAIL WITH YOUR DETAILS.

YOUR PROFILE IS CURRENTLY DEACTIVATED UNTIL YOUR MASTER ACCOUNT HOLDER APPROVES YOUR REGISTRATION. THE PRIMARY ACCOUNT HOLDER WILL RECEIVE THE APPROVAL REQUEST VIA EMAIL.

User Name:	UEDISSECOND
Commence Date:	Monday, 02 August 2021

CONTINUE



Secondary User Registration

IMPORTANT: The Primary User will get an Email to APPROVE or REJECT the Secondary User


S&C Web Portal Registration Partially Complete  Inbox x



registration@sandc.co.za

6:10 AM (12 minutes ago)



 to me ▾

Good day UEDIS SECONDARY (UEDISSECOND)

You have successfully been registered on the S&C Web Portal, however your account has been deactivated until approval from the primary account holder has been received. The primary account holder will receive an email to what he/she needs to respond.

Company Name : UEDIS

Account Number : 001A01

Primary Account Holder Name : S & C Test

Primary Account Holder Email : foxbouers@2acres.co.za

Your Details

Name : UEDIS SECONDARY

UserName : UEDISSECOND

Email : werneruedis@gmail.com

Password :

Security Question : Your favorite fruit?

Security Question Answer : Apple



Secondary User Registration

IMPORTANT: The Primary User will get an Email to **APPROVE** or **REJECT** the Secondary User.

S&C Web Portal Registration Approval Pending



registration@sandc.co.za
To foxbouers@2acres.co.za

Good day S & C Test (ULTIMATE)

The user with details below has attempted to register on the S&C Web Portal with your company account details.

Company Name : UEDIS

Account Number : 001A01

Name : UEDIS SECONDARY

Email : werneruedis@gmail.com

If this is a valid user please approve the registration by clicking [HERE TO ACCEPT](#) or [HERE TO REJECT](#)

Best Regards

S&C Web Portal



Manage all your Users

The Primary User can manage all Secondary Users and the functions they have available to them on the Portal

Manage Your Users Here

SELECT AVAILABLE OPTIONS FOR YOUR SECONDARY USERS WHERE REQUIRED															
NAME	ACCOUNT	USER NAME	EMAIL	PLACE ORDERS	REQUEST QUOTES	ACCOUNT DETAILS	SUGGESTED ORDERS	TEMPLATES	ORDER HISTORY	QUOTE HISTORY	CALL-BACK'S	IN STORE ORDERS	VIEW PRICES	USER ACTIVE	USER LOCKED
S & C Test	001A01	ULTIMATE	werner@uedis.co.za	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
UEDIS SECONDARY	001A01	UEDISSECOND	werneruedis@gmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Product Browsing - Categories

In the shopping tab you can browse through the product categories and drill down menus to find what you are looking for or alternatively type in the product code or product description in the search bar by clicking the magnifying glass.

BULK PRODUCTS	FASTENERS BULK	FASTENERS HEADER CARDS	FASTENERS TUBS	FASTENERS TUBS BULK	HARDWARE BULK	HARDWARE BULK SAVER	HARDWARE CARDED
Abbrasives (144)	Automotive (499)	Automotive (193)	Automotive (441)	Mild Steel (865)	Aluminium Door & Window (52)	Aluminium Door & Window (7)	Aluminium Door & Window (37)
Adhesive Tapes (24)	Brass (206)	Brass (130)	Bits (14)	Stainless Steel (32)	Bathroom & Shower (56)	Bathroom & Shower (3)	Bathroom & Shower (31)
Adhesives (57)	High Tensile (620)	High Tensile (21)	Brass (155)		Construction (45)	Cupboard & Cabinet (16)	Cupboard & Cabinet (155)
Aluminium Extrusions (79)	Kits (38)	Mild Steel (1203)	High Tensile (100)		Cupboard & Cabinet (222)	Door Hardware (8)	Door Hardware (145)
Battery Cables (79)	Mild Steel (1835)	Plastic Fasteners (34)	Mild Steel (1976)		Door Hardware (194)	Home & Kitchen (5)	Home & Kitchen (109)
Cable Ties (52)	Platic Fastners (8)	Stainless Steel (201)	Plastic (34)		Home & Kitchen (103)	Iron Mongery (24)	Iron Mongery (121)
Cleaning Equipement & Solvents (54)	Plating (5)		Stainless Steel (431)		Iron Mongery (169)	Lifting & Rigging (7)	Lifting & Rigging (112)
Drill Bits (410)	Stainless Steel (933)				Lifting & Rigging (188)		Steel Window (34)
Electrical (334)					Steel Window (57)		Window Hardware (2)
Hand Tools (236)					Wooden Window (54)		Wooden Window (41)
Hose & Fittings (173)							

Product Browsing – Search Bar

In the shopping tab you can browse through the product categories and drill down menus to find what you are looking for or alternatively type in the product code or product description in the search bar by clicking the magnifying glass. As you type predictive search will offer matching results automatically.

wood

Bulk Products: 87 matches found (Show all)

Image

COMING SOON

1920600C/1920600C

Image

COMING SOON

1920800C/1920800C

Image

COMING SOON

19210/BRBR-1030

Image

COMING SOON

1921000C/1921000C

Image

COMING SOON

1921200C/1921200C

Image

COMING SOON

1921300C/1921300C

Fasteners Bulk: 31 matches found (Show all)

Image

COMING SOON

A29710X20/A29710X20

Image

COMING SOON

A29710X25/A29710X25

Image

COMING SOON

A29710X30/A29710X30

Image

COMING SOON

A29710X40/A29710X40

Image

COMING SOON

A29710X50/A29710X50

Image

COMING SOON

A29710X60/A29710X60

The logo for S&C Agencies, featuring a stylized blue and white icon of a building or structure to the left of the text "S&C Agencies" in a bold, blue, sans-serif font.

Shopping

Once you click on a Product to view it within the “Exploded View”, you can your Account Pricing (Nett Price EXCL VAT), the Available Stock, Description and Barcode and all related product information which S & C makes available




1110200C

1110200C

EDGE BIT INDUSTRIAL 2.0MM CARD-2

BRAND: Bulk Products
BARCODE:

Your Nett Price
Price: R 12.32
Available Stock: 29



STOCK
DISCLAIMER

<

Quantity

>

ADD TO BASKET

ADD TO TEMPLATE



Templates

Templates can be created for “Return Orders” or to create a list of “Favourite Products” to be re-ordered with the click of a button. A Time Saver when it comes to your bread and butter products that you always order.

Template List

TEMPLATE NAME		
WERNER TEST	<button>VIEW</button>	<button>DELETE</button>
TEMPLATE 2	<button>VIEW</button>	<button>DELETE</button>

Template: Template 2

IMAGE	PRODUCT CODE	PRODUCT DESCRIPTION	FREE STOCK	QTY	UPDATE	DELETE
	1110200C	EDGE BIT INDUSTRIAL 2.0MM CARD-2	29	<div>2</div>		

Add this template to your basket

If you want to exclude one or more of the items in your template from your basket, make the quantity 0 and click update

ADD TO BASKET

Basket

You can view all the product added to your basket located at the top of your screen.

The basket is easy to manage, you can amend quantities and remove products.

From here you can place orders directly into the S & C ERP system against your credit account to be delivered/collected. No need to phone or email or fax orders – simply order online

Your Shopping Basket

CLEAR BASKET

IMAGE	PRODUCT CODE	PRODUCT DESCRIPTION	UNIT PRICE	TOTAL LINE PRICE	QTY	UPDATE	DELETE
	4118	O RING 29.75MM X 3.5MM ORI217	3.30	6.60	<input type="text" value="2"/>	✓	✕
	1110200C	EDGE BIT INDUSTRIAL 2.0MM CARD-2	12.32	24.64	<input type="text" value="2"/>	✓	✕

Total Excl VAT(For 4 items)

Total VAT:

Total Inc VAT:

R 31.24

R 4.70

R 35.94

PLACE ORDER

CREATE QUOTATION



Placing an Order

Place Your Order Here

Order Summary

Total Items :	5
Delivery Fee:	R0.00
Price Excl Vat:	R 31.24
Vat :	R 4.70
Total Inc Vat :	R 35.94

Delivery/Collection

Choose a Delivery Method

☒ Deliver

☐ Collect

Delivery Date

Click on the box below to choose a delivery date

2021-08-03

Delivery Instructions

TEST ORDER ONLY

Delivery Address

Your delivery Address can be updated at the [My Profile](#) section.

Address Line 1

Address1

Address Line 2

Address2

Address Line 3

Address3

Town

TestTown

Postal code

1947

Customer Email

werner@uedis.co.za

PLACE ORDER

Placing an Order

Order Number

PLEASE ENTER YOUR ORDER NUMBER BELOW.

ORDER NO

OTP

SUBMIT ORDER

RESEND OTP

CANCEL



Order successfully placed
SandC

YOU WILL RECEIVE YOUR ORDER DETAILS VIA EMAIL SOON. YOU WILL BE CONTACTED BY SANDC SHORTLY TO CONFIRM YOUR ORDER.


[HOME](#)



Placing an Order

If you place an Order, you will get an emailed notification (immediate) with all the order details within and the images within as well

S&C Web Portal Order Received - Your Order No TEST

 orders@sandc.co.za
To: werner@uedis.co.za

 Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Order






CONTACT DETAILS
Tel: + 27 21 552 6130
Fax to email: 086 552 0510
Fax: 021 5511451
Email: orders@sandc.co.za

ADDRESS
Home of Elkanah Marketing Building
4 Stella Road
Montague Gardens
7441
Cape Town
South Africa

Order For:
ULTIMATE
Address1
Address2
Address3
TestTown
1947

Account	Our Operator	Date/Time	Order Number
001A01	EDI User	2021/08/02 07:01:00	TEST

	Product Code	Description	Quantity	Price Excl.	VAT	Line Price Incl. Vat
 Right...	4118	O RING 29.75MM X 3.5MM ORI217	2	R3.30	R0.50	R7.59
 Right...	1110200C	EDGE BIT INDUSTRIAL 2.0MM CARD-2	2	R12.32	R1.85	R28.34
 Right...	H000004		1	R0.00	R0.00	R0.00

Total goods	R	R31.24
Vat Total	R	R4.70
Total	R	R35.94









Order History

- Here you will be able to view a list of all your orders placed in the last 90 days.
- You can click on the specific order to view all the details or email it to yourself by clicking the envelope in the 2nd last column.
- If you would like to make a repeat purchase simply click on the green tick in the last column to add the same order to your basket.

View your order history for the last 90 days

TO SEE A DETAILED LOOK AT THE ORDER, CLICK ON THE ROW IN WHICH THE ORDER APPEARS.

ORDER DATE	INVOICE NO	S&C ORDER NUMBER	YOUR ORDER NUMBER	ORDER TOTAL	EMAIL ORDER DETAILS	ADD TO BASKET
2021-05-03	00153620	135087	19583	R279.52		
2021-05-04	00154044	134775	19597	R122.04		
PRODUCT CODE	PRODUCT DESCRIPTION			LINE QUANTITY	LINE TOTAL	
 6038X100 5	CUP SQUARE B&N M8X100 - 5			4	R77.64	
 6038X150 2	CUP SQUARE B&N M8X150 - 2			3	R44.40	

Account Details

Under “My Account” you can view your account details as well as email them to yourself. You can also request a credit limit increase which will be emailed directly to the S & C Accounts Team who will make contact with you.

ACCOUNT NAME	2 ACRES HARDWARE		
ACCOUNT NUMBER	001A01		
EMAIL	WERNER@UEDIS.CO.ZA		
ADDRESS DETAILS	ADDRESS1 ADDRESS2 ADDRESS3 TESTTOWN 1947		
ACCOUNT DETAILS	VAT GROUP	S	
	CREDIT LIMIT	R140 000.00	
	ACCOUNT BALANCE	R46 596.46	
	AVAIABLE CREDIT LIMIT	R93 403.54	
	DATE OF LAST PAYMENT	--/-----	
	LAST PAYMENT AMOUNT	R0.00	
	DATE OF NEXT PAYMENT	31/08/2021	
	NEXT PAYMENT AMOUNT	R0.00	

EMAIL ACCOUNT DETAILS

REQUEST CREDIT LIMIT INCREASE



Suggested Orders

The suggested orders list is based on your buying patterns and the products which you have purchase most over the past months.

These items can be added to the basket. If you do not want a specific item to be added to your basket you can change the QTY to "0"

Your suggested order list

If you want to exclude one or more of the items in your suggested order list from your basket, make the quantity 0



[ADD ENTIRE LIST TO BASKET](#)



Back Orders

This Option will display all products not supplied to you by S & C for stock reasons. This way you can easily keep track of products still to be supplied.

Your Back Orders

IMAGE	PRODUCT CODE	PRODUCT DESCRIPTION	ORDER NUMBER	TOTAL REQUESTED	TOTAL ON ORDER	REQUESTED DATE
	NWS32-125A	NAILS WIRE STPL 32MM 125G - A	105269	8	0	2020/11/10
	NWS32-125A	NAILS WIRE STPL 32MM 125G - A	105269	8	0	2020/11/10



Utilise our Data

Find out how you can easily use our product and image data on your website and other systems.

You can collect S & C product and image data for use on your own systems. This process is quick and easy. Never have to phone a rep or salesperson to get product info or images. Get it straight from the portal

COMING SOON



New Products

S & C continuously adds New Products to their already awesome range. These products can be viewed o the “New Products” Tab



Need HELP?

Simply Click on NEED HELP to contact our team should you have any questions. You also have the "Contact Us" Page to supply you with further contact details should it be required.

